



**Brent & Harrow Trading Standards  
Service**

*WORKING IN PARTNERSHIP*



# **Age Restricted Products Responsible Trader Scheme**

## **CODE OF PRACTICE**

## **As a member of the Brent and Harrow responsible trader scheme I will:**

- Comply with this Code of Practice at all times.
- Ensure all employees receive adequate training on age related sales and keep a record of that training.
- Ensure that periodic refresher training is provided.
- Ensure that staff who are under 18 years of age receive adequate adult supervision.
- Display prominent notices about age restrictions for customers and staff.
- Use technology where it is installed to provide additional warnings to staff to avoid sales. e.g. EPOS system warnings and Bar code “check age” stickers.
- Not sell age restricted goods to anyone suspected of being under age.
- Not sell age restricted products to adults suspected of buying on behalf of under age persons.
- When there is any doubt ask for proof of age e.g. a passport or birth certificate with picture ID
- Comply with the spirit and letter of the law.
- Keep up to date with the types of products and age restrictions that apply and take all reasonable steps to prevent the supply of underage products.
- Help enforcement agencies become aware of suspected sources of age restricted goods to young persons, or practices which may be harmful to young people.
- Where possible keep age restricted goods behind the counter or so they have to be requested.
- Exercise the right to refuse to sell an item if there are any concerns about the use it will be put to.
- Ensure that a record of all refusals is kept up to date.
- Display the door sticker which indicates my membership of the scheme and my membership certificate. Additionally, I will remove these stickers should I cease to be a member of the scheme or if I leave the business.
- Ensure that training and refusals records are readily available to officers of the enforcement authority on request.

# Summary of the legal and Code requirements

## Alcohol

- No off-sales to those under 18
- No sale to those buying on behalf of an under age person
- Offence by under age person to buy
- No sales of chocolate liqueurs to those under 16

## Cigarette lighter refills (Butane)

- No sale to those under 18
- Only sell one can at a time

## Crossbows

- No sale to those under 18

## Fireworks

- No sale to those under 18
- No sale of indoor fireworks, caps and throw downs to those under 16
- Prominent display of national safety campaign material
- Not sell outside the permitted period without an all year licence

## Knives

- No sale of knives (other than pen knives with a blade less than three inches), knife blades or razor blades (other than those in a cartridge), axe or any product which has a blade or point which could cause injury to those under 18
- Query what use a young person will have for a pen knife.

## Lottery

- No sale of National Lottery tickets or Lotto scratch-cards, by or to those under 16

## **Magazines (Voluntary)**

- All magazines that carry an age warning will not be sold to those apparently under the stated age
- Only display adult magazines on shelves above adult eye level
- Displays shall be out of view of people passing in the street
- Display a notice about the age restriction

## **Petrol**

- No sale to those under 16
- Be extra vigilant of minimum quantity sales

## **Solvents**

- No sale to anyone under 18 years of age where there is a suspicion that a product will be abused
- No sale where multiple purchases of a product are attempted
- Display of national awareness promotional material

## **Tobacco Products**

- No sale to persons under 18
- No sale of single cigarettes

## **DVD's / Videos / Computer games**

- When hired or sold these must have the age restriction on the item and on the box.
- Apply the age restriction to the person apparently being supplied – be aware of older people hiring or buying on behalf of those younger.

## **Aerosol Spray Paint**

- No Sale to Persons under 16

# **Quick check list on age restrictions**

## **18 Age Restriction**

- Alcohol
- Fireworks
- Cigarette Lighter refills / Butane cans
- Intoxicating Substances / Solvents / glue
- Adult magazines (voluntary)
- DVD's / Videos / Computer games
- Tobacco / Cigarettes / Chewing tobacco
- Crossbows
- Knives

## **16 Age Restriction**

- Lottery tickets and Scratch cards
- Petroleum
- Chocolate liqueurs
- Indoor fireworks / caps / throw downs
- Aerosol spray paint

## **15 and under Age Restriction**

- Some DVD's / videos / computer games