

Application for a Registration*/Storage Licence^{*(delete * as appropriate)} under the Manufacture and Storage of Explosives Regulations 2005

- Please read the guidance notes before completing this form.
- Please do not use this form if you plan to store smokeless powder or any explosive requiring an explosives certificate, eg black powder, blasting explosives.

Details of the Applicant (if you are applying on behalf of a company (or, in Scotland only, a partnership) please give its name)

Name of applicant

Date and place of birth (where applicant is an individual)

Address (including postcode)

Daytime Tel No

Fax No

Email

If the store is not at this address please give the full address (including postcode) of the store

Type of explosives being kept (tick the box or boxes that apply)

Fireworks Other pyrotechnics (inc Airbag inflators & seat belt pre tensioners, flares, smoke signals)

Other (please specify);

Total quantity (net mass) in kilograms of the explosives which you intend to store

If less than 250 kilograms (tick the If more than 250 kilograms specify

Are you intending to store more than 75kg (net) of ammunition or pyrotechnic articles in a building that adjoins domestic premises? (tick the box that applies)

Yes

No

This application is for (tick the box that applies)

a new registration or storage licence

a renewal registration or storage licence

If this is a renewal application please state the date of expiry and any reference number

Have you had a previous licence or registration refused or revoked? (tick the box that applies) Yes No

Have you been convicted of any offence under legislation on health and safety, or on the sale or supply of fireworks? (tick the box that applies) Yes No

If you have answered 'yes' to either of the previous two questions, please give date(s) and details, including the name of the licensing authority and court where convicted.

Other information in support of this application

Nature of Business (tick the category or categories that apply to this application)

Fireworks- retail Fireworks – import/ wholesale Fireworks – display operator Recreational user

Other (please specify):

Are you intending to sell fireworks? (tick the box that applies) Yes No

If 'yes', do you intend to sell them only at: (tick the box or boxes that apply below):

New Year Chinese New Year Oct 15 – Nov 10 Diwali

NB: If you wish to supply fireworks outside the periods above you will also need to make a separate application for a licence to comply with the Fireworks Regulations 2004. Please seek advice from your local licensing authority.

If you intend to sell fireworks during any other periods please give the dates here.

Additional information

If the applicant is not the owner/manager of the business please give the details of the person with management responsibilities for the store.

Name of Contact

Position

Address, including postcode (if different from above)

Daytime Tel No Fax No

Email

Out of hours contact details – please give the name and telephone number, including mobile if appropriate, of the person to be contacted in an emergency

Name	<input type="text"/>		
Telephone Number	<input type="text"/>	Mobile Number	<input type="text"/>

Please give the name and address of contact for queries regarding this application if different from the applicant

Name of Contact

Address, including postcode (if different from above)

Daytime Tel No Fax No

Email

Signature of applicant (or applicant's representative)

Signed: Date:

Name:

Position:

Organisation (if applicable)

The information gathered in this form may constitute personal data as defined in the Data Protection Act 1998. Any personal data will be processed in accordance with the requirements of that Act. Please note that it is an offence under Section 33 of the Health and Safety at Work Act to provide false information. Incomplete or inaccurate information could result in a delay in processing your application.

The information entered in this form may be stored electronically. The information may, where appropriate, be shared with other relevant bodies such as other licensing authorities, local authorities, the police or the Health and Safety Executive. You have the right to request a copy of any personal information and to have any inaccuracies corrected.

Please return this form and the fee for your registration/storage licence to:

Postal Orders and Cheques should be payable to:-
London Borough of Brent Trading Standards Service
Please return completed form with prescribed fee to the address below:-
Trading Standards Service, 3rd Floor, Brent House, 349-357 High Road, Wembley HA9 6BZ
(telephone number for enquiries: 020 8937 5555)

Fee: I enclose payment (tick box) (If you are unsure of the fee, please ask your licensing authority)

For licensing authority use

Registration number:	Date:	Authorised By:
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Guidance to applicants

This form should only be used for explosives that do *not* require an explosive certificate from the Police – for example, fireworks, other pyrotechnic articles and small arms ammunition.

Please complete the application form using either **black** ink or type. If there is insufficient room to provide the information requested please continue on a separate sheet(s).

Please contact your local licensing authority if you have any questions about completing this form or about your application. If you live in the metropolitan counties, (ie West Midlands, Merseyside, Greater Manchester, Tyne and Wear, South, and West Yorkshire) or in Oxfordshire, Cornwall or Norfolk, you will need to apply to the fire and rescue service. In other areas you will normally need to contact the trading standards department of your local authority.

Which do I apply for, a registration or a licence?

The **maximum** quantities that can be stored under a **registration** are:

- 250 kilograms of small arms ammunition and percussion caps.
- 250 kilograms of Hazard Type 4 explosives (eg most consumer fireworks and other pyrotechnic articles).

If you are keeping any of the more powerful Hazard Type 3 explosives then the quantities are reduced to 100 kg. If you are keeping any Hazard Type 1 explosives the quantity reduces to 30 kg.

Please seek further advice from your supplier if you are uncertain about the hazard types of explosive you wish to store.

The actual amount you are able to store is determined by the location of the storage area, if in doubt seek advice from the Trading Standards Service.

You will need to apply for a **licence** if you want to store more than the quantities permitted under a registration. If you want to store more than **2 tonnes** of explosives you should to apply to the Health and Safety Executive for a licence (on Form LP41, available at www.hse.gov.uk/forms/explosive/index.htm or by telephoning 0151 951 4741).

The quantities referred to above are the '**net mass**' of the explosives. This means the weight of the explosive contained within an article (ie less packaging, casings etc). In the case of fireworks and other pyrotechnic articles this is assumed to be one quarter of the gross weight of the article – unless you have more specific information from the supplier.

If the store location does not have a postal address (eg a store in a field) please include a map (1:25000) showing its location. The licensing authority may also wish to see a floorplan of the sales area if you plan to store or display more than 12.5 kg of fireworks there.

Period of validity: registration and licence certificates for fireworks and other explosives that do not require an explosive certificate are normally renewed annually on a common renewal date. Initial applications may be granted for a period longer than one year so that they fall due for renewal on the common renewal date. For example, an applicant applying in June might be granted a licence for 15 months to expire in September of the following year.

Important notes

It is your responsibility to ensure you are aware of, and complying with the regulations on the manufacture and storage of explosives.

The licensing authority will not normally visit your premises before granting a registration. The authority may prohibit storage of explosives at the site if it believes the site is unsafe. It may also take enforcement action if you are not storing safely.

If you are planning to sell fireworks outside certain limited periods of the year you may also need a licence under the Fireworks Regulations 2004. Your supplier or local licensing authority will be able to advise you.

Additional notes of Guidance

Storage and display in shop sales area

Fireworks on the shop floor must be kept in a designated area well away from sources of ignition, and in a display case or storage cupboard or cabinet.

Smoking must not be allowed anywhere where fireworks are stored or sold.

Display cases/storage cabinets must be designed to protect against sparks or other sources of ignition. No other goods should be kept in the cabinet/case except any instruction leaflets/safety literature. Lights or electrical fittings in cabinets/cases must be disconnected.

Each storage cabinet or display case must hold no more than 12.5kg (NEQ).

Storage adjoining or in the same building as domestic/sleeping accommodation

If more than 75kg of Hazard Type 4 are kept in a store within or adjoining, a building containing domestic/sleeping accommodation, suitable steps must be taken to protect residents of those premises in the event of a fire. The following precautions must be taken:

- A) a fire detection system must be installed in the shop;
- B) the domestic parts of the building must have access/exit routes that are fire-separated from those used for the pyrotechnic store;
- C) there must be suitable fire separation between the pyrotechnic store and the domestic accommodation; and
- D) the store must be closed off and secured from the domestic part of the property in order to prevent unauthorised access and to help prevent accidental introduction of sources of ignition.

Permitted periods of sale with a standard registration:-

On the first day of the **Chinese New Year** and the three days immediately preceding it;

On the day of **Diwali** and the three days immediately preceding it;

Guy Fawkes during the period beginning on the 15th October and ending on the 10th November; and

New Year during the period beginning on the 26th December and ending on the 31st December.

The registration period in London Borough of Harrow will run from 1st September to 31st August, renewable annually. Current fees are £52 for a renewal of a current registration or £105 for a new registration. The full fee is payable for a part year. To sell all year round an additional licence is required, this costs £500 per annum and an application form can be obtained from this department. The level of fees is set by Central Government not the Local Authority.

You should be aware that legislation may change over time and the advice given is based on the information available at the time that the guidance was produced. While all care was taken in the preparation of this advice its accuracy cannot be guaranteed. It is not comprehensive may be subject to revision in the light of further legislative changes. You may wish to seek independent legal advice.

ADDITIONAL PARTNER DETAILS

Details of other Partners (all partners must provide details, continue on a separate sheet if necessary)

Name of Partner (2)

Please put name of partnership.

Address (including postcode)	
Signed	<input type="text"/>

Daytime tel no

Email

Fax No

Date

Name of Partner (3)

Please put name of partnership.

Address (including postcode)	
Signed	<input type="text"/>

Daytime tel no

Email

Fax No

Date

Name of Partner (4)

Please put name of partnership.

Address (including postcode)	
Signed	<input type="text"/>

Daytime tel no

Email

Fax No

Date

Name of Partner (5)

Please put name of partnership.

Address (including postcode)	
Signed	<input type="text"/>

Daytime tel no

Email

Fax No

Date