

# MEDWAY COUNCIL ACT 2001

## NOTIFICATION OF AN OCCASIONAL SALE



(To be provided to the Council by both the person holding the sale and the occupier of the premises on which the sale is due to take place, at least 21 days prior to the event).

Please use **BLOCK LETTERS**

1. Are you the person proposing to hold the occasional sale? Yes / No

2. Are you the occupier of premises on which an occasional sale is to be held? Yes / No

3. Please supply your contact details (name, address and telephone number)

Name.....Tel no.....

Address.....Postcode.....

4. Please provide the proposed date and time of commencement, expected duration and location of the intended occasional sale.

Date.....Time.....Duration.....

Location Address.....

5. If the occasional sale is to be held on other days, the time, commencement, and expected duration on those days. (Note – the Councils are prepared to accept a single notification detailing all the events proposed during each calendar year).

6. The extent of the premises to be occupied or used for the occasional sale.

7. The nature of the goods to be provided at the occasional sale. (Note – if the event is a boot fair it is sufficient to enter "boot fair" in answer to this question)

8. The name and address (other than an address temporarily occupied for the purpose of the sale) of every person who it is proposed will hold or promote the occasional sale (i.e. the organisers ) and the name of the person appointed to receive and answer complaints.

Name.....Address.....

Name.....Address.....

Name.....Address.....

9. An estimate of the number of persons expected to attend. (Note – this relates to the members of the public attending and not to those attending to sell). Please tick as appropriate.

Less than 1000

Between 1000 and 3000

More than 3000

Please return this form to the address below.