

**Applying for a Review of a Premises Licence or Club Premises Certificate**

**Status of this Leaflet**

This is not statutory guidance and does not form any part of the Licensing Authority's Policy (which is available separately). The leaflet does not replace the Act or any statutory guidance issued under it, so reference should always be made to that before submitting applications.

**General**

The review provisions of the Licensing Act 2003 were included to ensure that there is an appropriate element of balance under the new licensing regime. The provision for reviews of premises licences and club premises certificates allows residents and businesses in the vicinity of such premises, together with responsible authorities, to voice their concerns should they feel that the premises are causing problems.

This procedure is also a consequence of the fact that premise licences and club premises certificates are not renewed and therefore no objection can be raised at renewal stage.

An application may be made for a review at any time.

The authority may only refuse to deal with an application if it is not relevant to the licensing objectives or it is made by an interested party and the authority considers it frivolous, vexatious or repetitious.

**Requirements for a Review**

- Six completed application forms (The Licensing Authority will forward copies to the responsible authorities).

You will need to bring or post your application forms, supporting documentation and copies to the Licensing Office at the address overleaf. Once we receive your application it will be checked to ensure that it is complete and copies sent to the responsible authorities.

The authority will then advertise the application for a period of 28 consecutive days on the premises commencing the day after the application was received. This is to allow for any further issues to be raised by interested parties residing or trading in the vicinity of the premises.

A hearing will be called at which all parties may put their case.

### **Action following a review**

At such a review hearing the authority may take any of the following steps which they consider to be necessary in order to promote the licensing objectives:-

- Modify the conditions of the licence
- Exclude a licensable activity from the scope of the licence
- Remove the designated premises supervisor
- Suspend the licence for a period not exceeding 3 months
- Revoke the licence

**For further information contact Oldham Council's Licensing Section**

<b>In person or in writing to:</b>	<b>Licensing Section Oldham MBC North House, 130 Rochdale Road, Oldham, OL1 2JA.</b>
<b>By phone:</b>	<b>0161 911 4730 or 4731</b>
<b>Fax:</b>	<b>0161 911 4481</b>
<b>E-mail:</b>	<b>licensing@oldham.gov.uk</b>

<u>Opening Hours</u> <b>In person</b>	<b>Mon to Wed &amp; Friday 9am – 4pm Thursday 10am-4pm (to allow for training)</b>
<b>By phone</b>	<b>Mon to Wed &amp; Friday 8.40am to 5pm Thursday – 10am-5pm</b>

**Any advice given in this guidance is not to be taken as legal advice. Independent legal advice should be sought on any points of law.**