

Notice of Allocation to the Small Claims Track (Hearing)

To the Claimant

--

In the BIRKENHEAD County Court	
Claim Number	BI105418
Claimant (including ref.)	
Defendant (including ref.)	
Date	11 December 2001



PEAKE has considered the statements of case and allocation questionnaires filed and allocated the claim to the small claims track.

The hearing of the claim will take place at 10:00 on the _____ at Birkenhead County Court, 76 Hamilton Street, Birkenhead, Merseyside, CH41 5EN and should take no longer than 2 hours.

The court must be informed immediately if the case is settled by agreement before the hearing date.

Each party shall deliver to every other party and to the court office copies of all documents (including any experts' report) on which he intends to rely at the hearing no later than _____

The original documents shall be brought to the hearing.

Notice - Small Claims Hearings

In order to utilise judicial time effectively this small claim has been listed with a number of similar cases at 10.00am.

The order in which the cases will be heard is only determined on the day, taking into account various factors such as attendance and urgent matters which may take priority. Every effort is made to ensure cases listed at 10.00am are heard before 1.00pm but in exceptional circumstances it may be necessary for parties to return at 2.00pm.

Date:

Notes

- If you cannot, or choose not to, attend the hearing, you must write and tell the court at least 7 days before the date of the hearing. The district judge will hear the case in your absence, but will take account of your statement of case and any other documents you have filed.
- If you do not attend the hearing and do not give notice that you will not attend, the district judge may strike out your claim, defence or counterclaim. If the claimant attends but the defendant does not, the district judge may make a decision based on the evidence of the claimant only.
- Leaflets explaining more about what you should do and what happens when your case is allocated to the small claims track are available from the court office.